



## Application for Electrical Inspector License

Complete and submit this application for a **NEW** Electrical Inspector License.

### PART A

#### Applicant / Business Information

- Provide the contact information for applicant and business / company (if applicable).

**A**

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Business/Company Name (if different from applicant): \_\_\_\_\_

Business/Company Address: \_\_\_\_\_

Business/company email: \_\_\_\_\_ Phone #: \_\_\_\_\_

### PART B

#### Supplemental Information

##### • Education and Training

###### Electrical Inspector:

If applicant has less than six (6) years of Practical Experience in Electrical Contracting Work, a transcript of schooling in Electrical Training must be attached.

##### • Work Experience

Provide details of experience in electrical work for the past six (6) years.

*List last job first – work history will be verified*

**B**

#### Verify the following information:

- Photo identification (2 in. x 2 in., color) is provided with this application: ☐ Yes

#### Education and Training:

- Successful completion of an electrical inspector as administered by the PA Department of Labor and Industry within 12 months from the submission of this application: ☐ Yes
- Completion of at least twelve hours of coursework in the current or later edition of NFPA 70 within 12 months from the submission of this application: ☐ Yes
- Completion of two years of education in the electrical field is equal to one-year practical experience: ☐ Yes

**Note:** Education can substitute for up to four years of practical experience. Experience must be documented through a Federal Tax records reflecting employment by a licensed electrical contractor or a licensure through a local or state jurisdiction.

#### Work Experience

- Minimum of six years employment performing electrical work for a company licensed through a local or state jurisdiction: ☐ Yes

#### Provide employment information (use additional sheets if necessary):

Name of Employer: \_\_\_\_\_ Kind of Business: \_\_\_\_\_

Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Position Held: \_\_\_\_\_

Describe your duties and responsibilities (list name and title of immediate supervisor, contact telephone number, and/or reference letter):

\_\_\_\_\_  
\_\_\_\_\_

### PART C

#### Limits and Conditions

**C**

- Electrical inspectors must have valid licenses.
- Electrical inspectors cannot sell or transfer their license or permit to another person.
- Electrical inspectors must provide accurate information on any license or permit application with the Department.
- Electrical inspectors must get all required permits for construction work and comply with approved permit documents.
- Electrical inspectors must maintain information at each job site as required by The Philadelphia Code.
- Electrical inspectors must display their Electrical Contractor license number on any advertisements, stationery, places of business, job sites, proposals, and vehicles displaying the business name.
- Electrical inspectors must maintain complete financial and construction records (including plans) for each job performed, for two years after the completion of the job.
- Electrical inspectors must follow all provisions of The Philadelphia Code.

#### Declaration and Signature

*I, the applicant, will comply with all laws, rules, and regulations of the Commonwealth. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to the possible revocation of any licenses issued as a result of my false application, and such penalties as may be prescribed by law or ordinance.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_