



RECREATION AND ATHLETIC TERMS OF PERMIT AND PERMIT APPLICATION FOR USE OF SCHOOL DISTRICT PROPERTY

This application authorizes The City of Philadelphia to use information furnished herein to apply for a license from The School District of Philadelphia for the use of School District facilities at the location, dates, and times set forth herein.

This application is not a permit. Confirmation information will be mailed to you if your application is processed and approved, in which case the permit and this application together constitute a binding contract with The City of Philadelphia through its Department of Parks and Recreation, obligating you to comply with its terms.

Please complete both sides of this application.

APPLICANT INFORMATION							
Applicant Name:				Organization Name:			
Applicant Phone:				Email Address:			
Valid Mailing Address:							
City:					State:		Zip:
ACTIVITY INFORMATION							
Requested PPR Facility Name:			Requested Space(s) Type:			Requested School Name (if applicable):	
Age Group:		Activity Type(s):			Expected Group Size: _____ <div style="display: inline-block; vertical-align: middle;"> <input type="checkbox"/> Per Day / Night <input type="checkbox"/> Per Game <input type="checkbox"/> Total </div>		
Will you be charging a fee to the participants of this program? <input type="checkbox"/> Yes <input type="checkbox"/> No							
SCHEDULE							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Requested Time(s) from							
Requested Time(s) to							
Requested Date(s) from	/ / 20		Requested Date(s) to		/ / 20		
FOR OFFICIAL STAFF USE ONLY BELOW							
Assigned Amenity Name(s) and Number(s):						Fee Amount \$	
Exceptions to approved dates and special conditions to be written on permit							
Staff Signature				Date			
Staff Name (Print)				Manager Initials		Date	
<input type="checkbox"/> Request is Denied		Reason for approval or denial					



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Legal Requirements for Applicants:

- Applicants may not publicize event prior to receiving approved permit. Applications are not guaranteed until a permit is issued. Once a permit has been issued, it is considered final. However, the City may in its sole discretion withdraw permits with or without notice, and will do so if the School District revokes permission to use the premises.
- Applicant and participants will not discriminate or permit discrimination against any person because of race, color, religion, ancestry, national origin, sex, gender identity, sexual orientation, age or disability. Applicant shall comply with all applicable local, state or federal laws, rules or regulations, and obtain all necessary permits and licenses, in exercising the rights granted under this permit including but not limited to, ASCAP, BMI, SESAC and similar performance licenses, required for the use of copyrighted or licensed material in connection with the event or activity, or otherwise required in connection with the use of the facility for the event or activity.
- The use of the Premises shall be solely for the purpose of the Permitted Use. Applicant accepts the care, custody and control of the Premises within the meaning of the Pennsylvania Subdivision Tort Claims Act, 42 Pa. C. S. A. §8541 et seq. Applicant shall inspect the areas of the Premises which it intends to use prior to the period of use and shall provide immediate notice to the City and School District of any defects in any of those areas of the Premises which a visual inspection would reveal. Absent such timely communication, it shall be conclusively presumed that an inspection was made and no defects were found, provided Applicant shall not be deemed to have knowledge of any defects or conditions which could not be ascertained by a reasonable inspection of those areas of the Premises.
- Applicant assumes all legal liabilities for accidents and injuries, including death. Applicant accepts the Premises "AS IS," including, without limitation, all latent and patent defects, and without any representation or warranty by the City or School District as to any part of the Premises. Applicant will hold neither the City of Philadelphia nor the School District nor any of their respective employees, officers, or representatives liable for any resulting claims/lawsuits. Applicant hereby releases, waives and forever discharges the City, the School District, and their respective employees, officers, agents and representatives from any and all manner of claims, actions or causes of action, suits, demands whatsoever, in law or in equity, which Applicant may have against the City, the School District, or their respective employees, officers, and representatives, in and/or on the property, or in any way connected to or arising from Applicant's presence and/or activities at the property.
- Applicant agrees to provide full restitution to the City of Philadelphia Parks & Recreation (PPR) for any damages, thefts, losses or costs to the City that may occur during the permitted activity including, but not limited to, restitution for damage to any property borrowed from the City. A monetary security deposit may be required at the discretion of PPR personnel.
- PPR is not responsible for anything left or stored on facility grounds by Permit holder.
- Receiving a permit is not a guarantee that the same facilities will be available in the future.
- Corporal punishment is defined as physically punishing a child or youth. Applicant shall prevent the use of corporal punishment at all times, on the premises, by employees, their agents, affiliates and guests of the Applicant, including participants and spectators.

Rules and Regulations for Permit-holders (please initial next to every item)

- _____ Applicant must submit a copy of a valid photo ID for Contact and for all coaches and other persons who will be working directly with youth (together, "Personnel"). Name on photo ID must match name on application.
- _____ Applicant must attach a list of all anticipated participants and coaches or other supervisors in the activities for which it seeks a permit, along with a signed Release of Liability and Assumption of Risk Agreement from or for each participant in form acceptable to the School District. Applicant must also attach proof of current FBI clearances, criminal record checks and child-abuse history clearances for Contact and all Personnel. Name on each photo ID must match name on clearances and name on participation list. Permit holder shall update the participation list and furnish Releases and clearances prior to the admission of any new participants or supervisors. The school safety officer or other School District employee has the right to deny access to any person as to which a form or clearance is lacking.
- _____ Permit-holders are required to KEEP PERMIT WITH THEM AT ALL TIMES DURING USE.
- _____ Permit fees are non-refundable and permits are non-transferable (to future dates or other user groups). Cancellations must be reported promptly. Failure to use the field or report cancellations will result in revocation of the permit.
- _____ Permit-holder must leave property -- ON A DAILY BASIS -- in the same degree of cleanliness and orderliness as found. Permit-holder shall be responsible for enforcement of this requirement on its guests and/or invitees.
- _____ Team will not use fields in wet or muddy conditions. Doing so will forfeit the remainder of the permit. Fields should be used in safe conditions only. Inspect fields before using and do not use the fields if an unsafe condition exists.
- _____ ILLEGAL SUBSTANCES and LOUD, VULGAR, CONFRONTATIONAL LANGUAGE is not permitted on facility grounds -- or in its immediate vicinity. Permitholder is fully responsible for conduct of all spectators, as well as participants, and must provide identifiable adult supervision/security as needed or upon request by PPR personnel.
- _____ Amplified music and/or sound is prohibited.
- _____ Alcoholic beverages are prohibited in all areas and grounds except East and West Park.
- _____ No vehicles or heavy equipment on grassy areas.
- _____ NO SALES OR OTHER FUNDRAISING PERMITTED WITHOUT THE WRITTEN PERMISSION OF PPR. This includes ALL food and beverages. Applicant, if engaged in fundraising, shall provide a financial report within ten (10) working days of the conclusion of the activity.
- _____ Smoking and vaping is prohibited. The permit holder is solely responsible to ensure that all its event participants and spectators comply with this prohibition.
- _____ No food or beverage may be prepared in or around the permitted space except for in designated areas as approved in writing by PPR.
- _____ The permit holder must ensure that it and all event participants comply with all applicable health and safety policies of the City of Philadelphia, including the Department of Public Health, and the School District of Philadelphia, including but not limited to policies concerning COVID-19.

VIOLATION OF ANY OF THE ABOVE WILL RESULT IN REVOCATION OF THIS PERMIT AND REFUSAL OF FUTURE PERMITS. VIOLATIONS MAY RESULT IN ADDITIONAL SANCTIONS AND DISCIPLINARY ACTION, INCLUDING WARNINGS, LEGAL ACTIONS AND/OR MONETARY PENALTIES.

Applicant Signature: _____ **Date:** _____